



CURLING CANADA

ANNUAL MEETING

SEPTEMBER 28 & 29, 2018

MINUTES

**ANNUAL MEETING - CURLING CANADA
HILTON GARDEN INN, OTTAWA, ONTARIO
FRIDAY, SEPTEMBER 28, 2018**

Meeting Chair: Resby Coutts

ATTENDANCE:

Member Association Executives (Voting Delegates)

Harold Walters (NF and Labrador)	Cathy Dalziel (Nova Scotia)
David Burpee (New Brunswick)	Sandy Matheson (Prince Edward Island)
Stefan Sasura (Quebec)	Curtis Fairhurst (Alberta)
Doug Kreviazuk (Ontario)	Michael Szajewski (Northern Ontario)
Darren Oryniak (Manitoba)	Mitch Minken (Saskatchewan)
Laini Klassen (Yukon)	Nick Saturnino (Northwest Territories)
Peter Muir (British Columbia)	Bruce Morgan (Nunavut)

Curling Canada Board

Resby Coutts, Chair	Maureen Miller, Vice Chair
Lena West, Governor	Scott Comfort, Governor
Angela Hodgson, Governor	Peter Inch, Governor
Brad Gibb, Governor	Cathy Hughes, Governor and Candidate for Election

Curling Canada Staff

Katherine Henderson, CEO	Helen Radford
Gerry Peckham	Danny Lamoureux
Justin Perry	Brodie Bazinet
Bill Merklinger	Al Cameron
Nolan Thiessen	Casey Ohman
Gord McNabb	Karen Ryan
Brodie Bazinet	

Other Attendees:

Leslie Kerr (ED - NO)	Virginia Jackson (ED - NS)
Scott Braley (ED - BC)	Stephen Chenier (ED - ON)
Craig Baker (ED - MB)	Ashley Howard (ED - SK)
Marc-André Robitaille (ED - QC)	Spider Jones (ED - NT)
Jill Richard (ED - AB)	Mark Noseworthy (VP - NF)
Marg Maranda (ED - NB)	Amy Duncan (ED-PE)
Ellen Johnson (YT)	Brenda Asmussen (AB)
Lori Kaeser (NT)	Dmitri Makrides (NB)
Elaine Brimicombe (ON)	Christy Walker (SK)
Jill Officer, Athlete Commission	Graham Prouse (WCF - VP, Americas)
Ron Hutton, Past CC Chair	Scott Arnold (WCF - Head of Development)

Candidates for Election

Amy Nixon	Donna Krotz
Jerry McCann	Chris Manuge
Paul Addison	Bernard Savoie

Parliamentarian

Adam Klevinas, Sport Law

1.0 CALL TO ORDER, NOTICE OF MEETING AND PROOF OF MAILING

Chair Resby Coutts called the Annual Meeting to order at 8:00 a.m. He explained that with the number of elections required to fill four positions on the Curling Canada Board of Governors, it had been decided to open the 2018 Annual Meeting on September 28 to conduct these elections. After doing so, the Annual Meeting is to be recessed until Saturday, September 29 at 9:00 am at which time the remaining items on the Annual Meeting agenda will be addressed.

Katherine Henderson, CEO, reported that on August 29, 2018 notice that the Annual Meeting would be held commencing at 9:00 am ET on September 29, 2018 at the Hilton Garden Inn, Ottawa was emailed to all Member Association Presidents, Member Association Executive Directors, CC Board of Governors, CC National Staff, Affiliate Organizations, Nicole Mulligan (Sport Canada), Joe Wattie (Collins Barrow), Hedra Saparno (Collins Barrow), Candidates for Election and Adam Klevinas (Parliamentarian). Background information was included with the distribution of the notice of meeting.

2.0 REPORT ON CREDENTIALS OF DELEGATES AND QUORUM

CEO Katherine Henderson polled the meeting for voting delegates and a total of 14 votes were recorded. She advised there was a quorum for the meeting and that 8 constituted a simple majority for any voting situations.

3.0 ELECTION OF GOVERNORS TO THE CURLING CANADA BOARD

Four elections were conducted under the supervision of Curling Canada's Governance Committee Chair Maureen Miller. She explained the voting process for the elections and advised that Nolan Thiessen and Jill Officer had consented to being scrutineers.

Candidates running for office confirmed their intention to participate in the elections:

- Amy Nixon
- Donna Krotz
- Catherine Hughes
- Chris Manuge (2-year term only)
- Bernard Savoie
- Jerry McCann
- Paul Addison
- Sam Antila

Calling three times for nominations from the floor and receiving none, a motion was brought forward to close nominations:

MOTION: AM 2018.01

Moved by Harold Walters (NL), seconded by Cathy Dalziel (NS), that nominations for positions on the Curling Canada Board cease.

CARRIED

Election 1: Governor's position on the Board for a 4-year term (Female only) was held:
Candidate elected for this position: Amy Nixon

Election 2: Governor's position on the Board for a 4-year term (Female only) was held:
Candidate elected for this position: Donna Krotz

Election 3: Governor's position on the Board for a 4-year term (Male or Female) was held:
Candidate elected for this position: Paul Addison

Election 4: Governor's position on the Board for a 2-year term (Male or Female) was held:
Candidate elected for this position: Sam Antila

Congratulations were extended to each of the candidates and newly-elected Governors on site came forward to accept their crest and thank the Member Association delegates for their support.

Chair Resby Coutts congratulated the Candidate Search Committee members on the new election process and extended Curling Canada's gratitude to the slate of worthy candidates who had allowed their name to be put forward for this year's election.

<p>MOTION: AM 2018.02 Moved by Mitch Minken (SK), seconded by Doug Kreviazuk (ON), that the election ballots be destroyed.</p> <p style="text-align: right;">CARRIED</p>

MOTION TO RECESS THE 2018 ANNUAL MEETING UNTIL SEPTEMBER 29, 2018

<p>MOTION: AM 2018.03 Moved by Curtis Fairhurst (AB), seconded by Laini Klassen (YT), that the 2018 Annual Meeting be recessed until it is reconvened on Saturday, September 29, 2018.</p> <p style="text-align: right;">CARRIED</p>

**CONTINUATION OF THE ANNUAL MEETING - CURLING CANADA
HILTON GARDEN INN, OTTAWA, ONTARIO
SATURDAY, SEPTEMBER 29, 2018**

Meeting Chair: Resby Coutts

ATTENDANCE:

Member Association Executives (Voting Delegates)

Harold Walters (NF and Labrador)	Cathy Dalziel (Nova Scotia)
David Burpee (New Brunswick)	Sandy Matheson (Prince Edward Island)
Stefan Sasura (Quebec)	Curtis Fairhurst (Alberta)
Doug Kreviazuk (Ontario)	Michael Szajewski (Northern Ontario)
Darren Oryniak (Manitoba)	Mitch Minken (Saskatchewan)
Laini Klassen (Yukon)	Nick Saturnino (Northwest Territories)
Peter Muir (British Columbia)	Bruce Morgan (Nunavut)

Curling Canada Board

Resby Coutts, Chair	Maureen Miller, Vice Chair
Lena West, Governor	Scott Comfort, Governor

Angela Hodgson, Governor
Brad Gibb, Governor
John Shea, Governor

Peter Inch, Governor
Cathy Hughes, Governor
George Cooke, Governor (*by phone*)

Curling Canada Staff

Katherine Henderson, CEO
Gerry Peckham
Justin Perry
Bill Merklinger
Nolan Thiessen
Gord McNabb
Brodie Bazinet

Helen Radford
Danny Lamoureux
Brodie Bazinet
Al Cameron
Casey Ohman
Karen Ryan

Other Attendees:

Leslie Kerr (ED - NO)
Scott Braley (ED - BC)
Craig Baker (ED - MB)
Marc-André Robitaille (ED – QC)
Jill Richard (ED – AB)
Lori Kaeser (NT)
Ellen Johnson (YT)
Bernie Savoie (Curling NB)
Elaine Brimicombe (ON)
Jill Officer, Athlete Commission
Ron Hutton, Past CC Chair
Paul Addison, Governor Elect
Hugh Avery, CC Past Chair

Virginia Jackson (ED - NS)
Stephen Chenier (ED - ON)
Ashley Howard (ED – SK)
Spider Jones (ED – NT)
Mark Noseworthy (VP – NF)
Amy Duncan (ED-PE)
Brenda Asmussen (AB)
Dmitri Makrides (NB)
Christy Walker (SK)
Graham Prouse (WCF – VP, Americas)
Scott Arnold (WCF – Head of Development)
Donna Krotz, Governor Elect

Parliamentarian

Adam Klevinas, Sport Law

CONFIRMATION OF QUORUM

CEO Katherine Henderson polled the meeting for voting delegates and a total of 14 votes were recorded. She advised there was a quorum for the meeting and that 8 constituted a simple majority.

4.0 MINUTE OF SILENCE FOR DECEASED MEMBERS

A moment of silence was observed in respect for members of the curling fraternity who had passed away since the last Annual Meeting.

5.0 APPROVAL OF AGENDA

<p>MOTION: AM 2018.04 Moved by Laini Klassen (YT), seconded by Sandy Matheson (PE), that the Annual Meeting agenda be approved.</p> <p style="text-align: right;">CARRIED</p>
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6.0 APPROVAL OF MINUTES

No errors or omissions were brought forward related to approval of the following minutes:

MOTION: AM 2018.05
Moved by David Burpee (NB), seconded by Darren Oryniak (MB), that the Minutes of the June 17, 2017 Annual Meeting be approved.
CARRIED

MOTION: AM 2018.06
Moved by Peter Muir (BC), seconded by David Burpee (NB), that the Minutes of the September 30, 2017 Continuation of the Annual Meeting be approved.
CARRIED

7.0 BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

8.0 CORRESPONDENCE

It was reported that Curling Canada's correspondence is handled on a daily basis through the national office in Ottawa.

9.0 REPORT OF THE CHAIR AND BOARD OF GOVERNORS

9.1 Report presented by Chair Resby Coutts (see addendum)

9.2 Announcement by Resby Coutts of Board Chair for 2018-2019 and Remarks Regarding Vice Chair's Position

I have reported with great pride on the accomplishments of the entire Curling Canada Team over the past year. Before we move ahead with the agenda, I want to speak about my immediate objective going forward. In an hour or so, I will assume the position of Past Chair on the 2018-19 Board of Governors. I want to move forward immediately on the most urgent item in regard to by-law amendments.

The Board Structure Task Group's discussions over the past year recommended removal of the position of the Vice Chair from the By-laws as a move toward current best practices. The Presidents endorsed that action on Wednesday, September 26 during the working lunch discussion on Board Structure. We are in the interesting position of being able to move forward immediately with that recommendation.

At the Board election held on Wednesday, September 26, the outgoing board members (as provided for in the current By-laws) elected Maureen Miller Chair of Curling Canada for 2018-2019. Congratulations, Maureen. Currently, the By-laws specifically state that the election of officers by the outgoing Board must take place before the Annual Meeting. Once we convened the Annual Meeting for the election yesterday – the responsibility for any next steps in regard to election of officers automatically fell to the incoming 2018-19 Board.

I must report the result of the election for Vice Chair was vacated by the result of the election of Governors held yesterday morning. Therefore, responsibility in regard to discussion of the Vice Chair position now falls to the Board meeting that will take place this afternoon.

As Past Chair, I will still be a sitting Governor. In consultation with legal counsel and Parliamentarian Adam Klevinas, I will be proposing a motion to expedite. My motion will be to call a Special Meeting of the Members to deal with a by-law amendment to remove the

position of Vice Chair from the By-laws. The other topics included in policy and By-law amendments discussions can be dealt with on the original timeline – aiming toward a December vote.

I believe we can move forward on the specific question of Vice Chair and I will ask the new Board to allow me to lead the drafting of a by-law amendment. The motion, however, will be a simple one that will read:

Be it resolved that the Board of Governors call a Special Meeting of the Member Associations within 21 days of today for the purpose of approving a by-law amendment to remove the position of Vice Chair from the Curling Canada By-laws.

It is an ambitious timeline but it can be done. By doing this, we put in place a best practice which was recommended by the Board Structure Task Group and endorsed by the MA Presidents in the Governance meeting held earlier this week. The continuing members of the Curling Canada Board have been made aware of this proposition and I will do my best to bring the newly-elected Governors up to speed as quickly as I can after we adjourn today.

10.0 BUSINESS FOR THE 2018 ANNUAL MEETING - MOTIONS

1) Affiliate Organization Membership Request – Canadian Deaf Sports Association

MOTION: AM 2018.07

Moved by Darren Oryniak (MB), seconded by Doug Kreviazuk (ON) that at the 2018 Annual Meeting the Canadian Deaf Sports Association (CDSA) be approved as an Affiliate Organization of Curling Canada.

CARRIED

2) Rewording of Objects of the Association

MOTION: AM 2018.08

Moved by Mitch Minken (SK), seconded by Laini Klassen (YT) that Articles of Incorporation of the Canadian Curling Association (Curling Canada) be amended by deletion of the Objects as stated in the current version and replacement with the following:

The Objects of the Association are:

- a) To be the national sport governing body for curling in Canada**
- b) To promote curling in Canada on a nation-wide basis**
- c) To establish and enforce the rules of the sport of curling in Canada as well as a process by which differences and disputes can be settled**
- d) To promote and conduct Canadian Curling Championships**
- e) To be an active and positive influence in international curling through positive participation with the World Curling Federation and other National Curling Associations**
- f) To respect and preserve the history and heritage of Canadian curling, and to recognize and honour the achievements of athletes and builders in the sport of curling.**

CARRIED

11.0 REPORT OF THE FINANCE AND AUDIT COMMITTEE

John Shea, Chair of the Finance and Audit (F & A) Committee, was pleased to announce that, for the first time, Curling Canada has achieved 3 consecutive years with a surplus profit. Another first – all Season of Champions events showed a profit for the 2017-2018 fiscal. Curling Canada Directors Gord McNabb and Danny Lamoureux, along with Curling Canada’s operations team, were recognized and thanked for their efforts with events management during this past season.

11.1 2018-2019 Audited Statements

Bill Merklinger, Executive Director of Corporate Services, reported that, with the assistance of Collins Barrow, new procedures for crowd sweeps were developed allowing for a qualification which had been part of previous audits to be removed. On behalf of the organization, Bill thanked Joe Wattie for the work provided by Collins Barrow in conducting this year’s audit and for the outstanding service provided by that company to Curling Canada over the past 11 years.

<p>MOTION: <u>AM 2018.09</u> Moved by Mitch Minken (SK), seconded by Bruce Morgan (NU), that the Curling Canada Audited statements for 2017-2018 be accepted as presented.</p> <p style="text-align: right;">CARRIED</p>

11.2 Confirmation of Auditor’s Appointment

<p>MOTION: <u>AM 2018.10</u> Moved by Mitch Minken (SK), seconded by Harold Walters (NL), that BDO Canada be appointed as Curling Canada’s auditors for the 2018-2019 fiscal year.</p> <p style="text-align: right;">CARRIED</p>

12.0 MOTION TO RATIFY THE ACTIONS OF THE CURLING CANADA BOARD OF GOVERNORS

<p>MOTION: <u>AM 2018.11</u> Moved by Sandy Matheson (PE), seconded by Darren Oryniak (MB), that the actions of the Curling Canada Board of Governors for the 2017-2018 season be ratified.</p> <p style="text-align: right;">CARRIED</p>
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13.0 NEW BUSINESS

News from the World Curling Federation

Graham Prouse, VP – Americas, World Curling Federation (WCF) brought greetings on behalf of President Kate Caithness and provided an update on the activities of the WCF. Those in attendance heard positive news about the development and profile of curling internationally. Topics highlighted included the success of the Korean Olympics, the inclusion of a new discipline - Mixed Doubles, a new World Cup initiative, expansion of TV and streaming opportunities for the sport worldwide, etc.

Maureen Miller, Chair, 2018-2019 Season

Incoming Chair Maureen Miller thanked the Curling Canada Board of Governors for their show of confidence in electing her Chair for the 2018-2019 Season. She stated she plans to work together with the Curling Canada Board, staff and Member Associations to move our great sport of curling forward over the next year.

14.0 DATE AND LOCATION OF NEXT ANNUAL GENERAL MEETING

Chair Resby Coutts announced that Curling Canada's 2019 Annual Meeting will take place at the Brookstreet Hotel, Ottawa, Ontario, on Saturday, September 28, 2019.

15.0 ADJOURNMENT

Having dealt with all items on the agenda, Curtis Fairhurst (AB) moved, Nick Saturnino (NT) seconded that the meeting adjourn.

**CURLING CANADA BOARD OF GOVERNORS
CHAIR RESBY COUTTS
2017-2018 REPORT**

It is a special opportunity, as Chair of Curling Canada's Board of Governors, to reflect on the successes of the past year. I do so with great pride in the accomplishments of Curling Canada as well as of our Member Associations over the past year.

The very positive financial report for the year is the result of the combined efforts of all – Board, staff, volunteers, athletes and thankfully fans who continue to rank our events as an entertainment priority. Also in the finances area – we are making a significant contribution to the reserve fund and, although not exclusively a financial item - we are refining our risk registry and implementing a more and more refined RFP – request for proposals – business approach. These are all great successes.

Curling Canada is viewed by many counterpart National Sport Organizations as a role model organization. The public perception of our organization is a very positive one based on observations of such things as very well organized, full-house national events and regular international podium appearances by our champions.

These are important components of our story. They are also important 'tools' in the Curling Canada toolbox – tools which provide the public exposure and the excitement we need to attract new people to our sport and to grow our sport.

On the international scene, there were an even dozen international medals available to our teams and those teams brought home a remarkable TEN medals. We are proud of the performances of all of our teams and we salute all of the players who wore the Maple Leaf whether for the first time or as another appearance in an already full and successful career. Equally, we salute the provincial champions and other qualifying teams who competed in our national events.

The fact that we are one of few (if any) national sport organization which can say our championships are true national championships with all provinces and territories involved is a point of pride for us and something which most others have long-since quit aspiring to. We must continue to protect that unique aspect of our efforts at the same time as we work to ensure our best teams have the opportunity to compete to represent us internationally.

On the national scene, there were outstanding performances by the volunteers in several new host communities. The season started with the Canadian Mixed in Swan River, a community which had never considered itself likely to host a national event. Portage la Prairie hosted the first ever Mixed Doubles Trials with great crowds who quickly understood the magic of this new discipline. Leduc hosted Curl-4-Canada, a first time format which brought together four of our championships at one time in one venue. And North Bay blew the doors off their arena with sell-out crowd after sell-out crowd. These stories do not diminish the successes in Penticton and Regina and our other host communities. However they are testimony to the success of the new event- bidding process which Curling Canada has implemented.

I am proud to report the Board of Governors has adopted a pioneering attitude – displaying willingness to evolve the Governance Model which has been in place for over a decade rather than falling back on the ageless “the way we always do it” as a basis of decisions. I am even prouder to recognize the dedicated and innovative service and leadership of our professional staff. It is obvious

every day that this is 'more than a job' for all of them.

As well, I want to recognize the Member Association Board members and staff members, both professional and volunteer. Together we have made progress but there is more to be done. I look forward to the continued progress we can make together in the year ahead.

And finally, as the year ends, I want to recognize the service of my nine colleagues on the Board of Governors but especially past-Chair Peter Inch, Lena West, Scott Comfort, and Catherine Hughes whose terms conclude. Their dedication to our sport has been an inspiration!