



## Team Travel Policy for the Mixed, Juniors, Seniors, and Wheelchair national championships (effective December 1, 2017)

### Travel

- All team travel will be the responsibility of Curling Canada.
  - Mixed – four (4) athletes
  - Juniors – four (4) athletes + one (1) coach for the men's event & four (4) athletes + one (1) coach for the women's event
  - Seniors – four (4) athletes for the men's event & four (4) athletes for the women's event
  - Wheelchair – four (4) athletes + one (1) coach
  - Under-18 – four (4) athletes + one (1) coach for the men's event & four (4) athletes + one (1) coach for the women's event (note beginning in 2019).
- Curling Canada will manage the bookings via their travel agent(s) and Curling Canada will be responsible for full payment. Without exception, all travel will be pre-approved by Curling Canada.

### Accommodation

- For the four named events beginning in 2017-18, Curling Canada will pay 67% of any team's hotel bill to a maximum of:
  - Two (2) rooms for a maximum eight (8) days for the **2019** Mixed (site TBA)
  - Three (3) rooms for a maximum eleven (11) days for the Juniors (Shawinigan)
  - Two (2) rooms for a maximum eight (8) days for the Seniors (Stratford)
  - Three (3) rooms for a maximum eight (8) days for the Wheelchair (Leduc)
  - No hotel subsidy for the Under-18

*As example, assume the rates for the juniors are \$100 per night including all taxes. The team is on site for 11 days and books three rooms. The total cost is 3 x 11 x \$100 or \$3300. Curling Canada would refund \$2211. The team's portion would be \$1089.*

- Teams **will book and pay for their own rooms** and then will submit their hotel invoices for re-imbursement after the event. We will reimburse any team **within one week** of receiving the invoice.

### Stay-To-Play:

- This accommodation subsidy is based on a **Stay-To-Play** policy which means teams are eligible for the 67% refund **only if they stay** in the Curling Canada designated Host Hotel. Curling Canada will make best efforts to book at a minimum, 3-star+ hotels with appropriate amenities and reasonable prices.